

# ASSOCIATE IN APPLIED SCIENCE DEGREE PROGRAM PARALEGAL

**STUDENTS MAY ENROLL TO TAKE THIS PROGRAM ONLINE OR RESIDENTIALLY**

108 CREDIT HOURS

DEGREE

## OBJECTIVES

To provide comprehensive paralegal training that allows graduates to assume entry-level positions in the field under the supervision of an attorney, assisting in the delivery of legal services. The program provides evidence of competencies in communications, social sciences, humanities and fine arts, analytical and inferential reasoning, ethical situations, and computational skills as well as the ability to learn on one's own.

### CORE REQUIREMENTS

Class #	Class Name	Credits
BS110	Business Communications	4
CS111	Computer Information Systems	3
CS131	MS Office Professional I	3
KY100	Keyboarding I	3
LA100	Legal Terminology	4
LA121	Introduction to Paralegal Studies	3
LA155	Legal Research I	4
LA170	Real Estate	3
LA180	Torts	3
LA185	Criminal Law and Procedure	3
LA196	Constitutional Issues	3
LA201	American Legal Systems	3
LA205	Litigation I	4
LA215	Law Office Procedures and Technology	4
LA225	Administrative Law	3
LA235	Contracts	3
LA240	Legal Writing I	4
LA255	Ethics for the Law Office	4
LA265	Family Law	3
LA299	AAS Paralegal Internship	6
LA321	Probate Practice	3
LA323	Bankruptcy	3
PD100	Student Success	1
PD250	Career Development	1
<b>Total Core Minimum Requirement</b>		<b>78</b>

Note: Students may be required to take Foundations of Mathematics I and/or II and Foundations of Writing I and/or II based on competency exam scores.

## GENERAL EDUCATION REQUIREMENTS

To attain a degree, students must be well grounded in the liberal arts. Students pursuing an A.A.S. degree are required to earn a minimum of thirty (30) credits from the four liberal arts disciplines listed below. A minimum of three (3) credits must be earned within each discipline.

### LIBERAL ARTS REQUIREMENTS

Class #	Class Name	Credits
<b>COMMUNICATIONS</b>		
CM111	Speech Communications	4
CM121	Composition (required)	4
CM200	Intercultural Communications	4
CM210	Creative Writing	4
CM220	Art of Persuasion	4
CM230	Mass Communication	4
CM320	Writing & Research	4
<b>SOCIAL SCIENCE</b>		
SS116	Introduction to Psychology	4
SS140	Interpersonal Relations (required)	4
SS145	Introduction to Macroeconomics	4
SS200	Introduction to Microeconomics	4
SS205	Sociology	4
SS210	Developmental Psychology	4
SS230	Psychology of Personality	4
SS311	Human Behavior	4
SS330	Comparative Economic Systems	4
SS360	Abnormal Psychology	4
<b>NATURAL SCIENCE &amp; MATHEMATICS</b>		
NS100	Biology	5
NS110	Environmental Issues	5
NS116	College Algebra I	4
NS120	Earth Science	5
NS125	Chemistry Today *	5
NS135	Microbiology	4
NS140	Anatomy & Physiology I	4
NS150	Anatomy & Physiology II	4
NS216	College Algebra II	4
NS301	Statistics I	5
NS350	Statistics II	5
<b>HUMANITIES</b>		
HU100	Introduction to Humanities	4
HU121	Film in Society	4
HU130	Spanish I	4
HU150	Introduction to Literature	4
HU200	Art in the Modern World	4
HU230	Spanish II	4
HU310	The Novel	4
HU315	World Literature	4
<b>Total Liberal Arts Minimum Requirement</b>		<b>30</b>
<b>Total Credit Requirement</b>		<b>108</b>

\* Offered only at Richfield Campus