JULY 12 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3, February 10, March 9, March 27, April 23, May 7, May 16, May 22, May 31, June 12, June 13 and June 29 Addenda.

June 13, 2012 Addendum: Remove statement from the Bachelor of Science Mechanical Engineering Technology program regarding Department of Education Title IV financial aid eligibility.

JUNE 29 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3, February 10, March 9, March 27, April 23, May 7, May 16, May 22, May 31, June 12 and June 13 Addenda.

Addendum: Under HIGH SCHOOL ADVANTAGE –Junior replace item number two with the following language:

A High School Principal acknowledgement indicating agreement from the eligible applicant's high school they attend to accept credits earned at Globe University/Minnesota School of Business to be applied as dual credits toward the eligible applicant's high school credits earned.

JUNE 13 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3, February 10, March 9, March 27, April 23, May 7, May 16, May 22, May 31, and June 12 Addenda.

Page 13: Remove Senior Citizens section

Page 18: Under RETURN OF TITLE IV FUNDS DISTRIBUTION Policy at of the end of the section add: Minnesota state financial aid refunds are calculated based on the Minnesota Office of Higher Education Refund Policy, Appendix 13 Refund Calculation Worksheet of the Minnesota State Grant Manual.

Page 23: After HIGH SCHOOL ADVANTAGE add Seniors

Page 24: After HIGH SCHOOL ADVANTAGE – Seniors add HIGH SCHOOL ADVANTAGE – Juniors

This Program is for students who are currently active high school juniors

A high school junior enrolled in an associate or bachelor's degree program is eligible to take one course, free of tuition charges, per quarter during their high school junior year. The student may take up to three courses free of tuition during their junior year. This program is offered to juniors with minimum cumulative grade point averages of 2.0.

Eligibility and Award Guidelines

1. An eligible applicant must be a student who is currently an active high school junior.
2. A Memo of Understanding (MOU) agreement between the eligible applicant's high school they attend and Globe University/Minnesota School of Business is needed. The MOU agreement will confirm credits taken through GEN's High School Advantage program are applied as dual credit at the eligible applicant's high school.
3. The student must be enrolled in an associate or bachelor's degree program.
4. The student must have a cumulative grade point average of at least 2.0.
5. The student must have a signed GPA verification form (provided by the admissions department) showing the student's aptitude for succeeding in college-level coursework.
6. Only courses required in the student's program of enrollment will be eligible for free tuition.
7. The student will be responsible for the cost of textbooks and/or laboratory fees associated with the specific course.
8. The student must begin attending GU/MSB in the early fall or fall quarter immediately following the student's senior year.
9. While in the High School Advantage program, a student will remain in a non-degree seeking status, will not be considered a regular student and will not be eligible to participate in financial aid.
10. A student who withdraws or fails a course while enrolled under the High School Advantage program must successfully appeal in writing to the academic services department for continued enrollment under the program.

Page 24: After HIGH SCHOOL ADVANTAGE - Junior add FORWARD SCHOLARSHIP:

For currently attending high school juniors and seniors

A high school student who applies for admission to Globe University/Minnesota School of Business and enrolls in a program will have the opportunity to get a jump start on a college career. The Forward Scholarship will be awarded to current year high school junior and senior students, and bring their per credit cost of tuition down to $299.00 per credit for classes in their program.

Eligibility and Award Guidelines

1. An eligible applicant must be a student who is a currently active junior or senior. Once the student graduates from high school, the student is no longer eligible.
2. The student must be enrolled in an associate or bachelor's degree program.
3. The student must have a cumulative grade point average of at least 2.0.
4. The student must have a signed GPA verification form (provided by the admissions department) showing the student's aptitude for succeeding in college-level coursework.
5. Only courses required in the student's program of enrollment will be eligible for tuition at $299.00 per credit.
6. The student will be responsible for the cost of textbooks and/or laboratory fees associated with the specific course.
7. The student must begin attending GU/MSB in the early fall or fall quarter immediately following the student's senior year.
8. A student who withdraws or fails a course while enrolled under the Forward Scholarship program must successfully appeal in writing to the academic services department for continued enrollment under the program.
9. While in the Forward Scholarship program, a student will remain in a non-degree seeking status, will not be considered a regular student and will not be eligible to participate in financial aid.

Page 24: After HIGH SCHOOL ADVANTAGE - Junior add SENIOR CITZENS:

An individual aged 62 and over may take one course free of tuition per quarter for up to four courses. Students receiving this scholarship and taking individual classes will be considered to be in a non-degree seeking status and ineligible to participate in financial aid. Students receiving this scholarship while enrolled in a program will be considered to be degree-seeking and may participate in financial aid where eligibility requirements are met. All lab fees, books, and other charges will apply.

After page 97 add the following program page.

BACHELOR OF SCIENCE DEGREE PROGRAM
MECHANICAL ENGINEERING TECHNOLOGY 180 CREDIT HOURS

NOTICE: Federal regulations require the U.S. Department of Education to approve new programs for federal financial aid eligibility. The school has submitted this program for review and is awaiting the U.S. Department of Education decision. As of the printing of this document, this program is not eligible for federal financial aid.

OBJECTIVES

The Bachelor of Science in Mechanical Engineering Technology degree program provides students with a practical engineering technology foundation by offering a comprehensive curriculum that includes engineering technology principles with hands-on experience in drafting, design, digital fabrication and experiments; plus, a survey of related management concepts. Graduates of this program are mechanical engineering technologists, prepared for multiple positions within mechanical and manufacturing companies, including but not limited to: manufacturing engineer, design engineer, mechanical designer, test engineer, sales engineer; plus, a range of positions that demand technical engineering skills. General education requirements in the areas of communication, social science, natural science and humanities provide analytical and communication skills as well as a global perspective of diverse cultures.

Students who have an associate degree in an engineering related discipline, such as drafting, engineering technology, or industrial design will receive transfer credit and be exempt from taking any class in the bachelor's degree program that is also required for the Globe University/Minnesota School of Business AAS Engineering Drafting and Design degree program. The associate degree must meet the Transfer of Credit requirements as stated in the current GU/MSB catalog. To be eligible for transfer, associate degree coursework must include 60 specialization/technical and 30 general education quarter-hour credits (or semester-hour credit equivalencies). The degree must be granted by an approved institution as described in the transfer credit section of this catalog. A documented international transcript evaluation may be considered based on approval of academic services personnel. Additional courses may be required outside of the credits accepted through block transfer where prerequisites exist to create a foundation for further learning.

The goal of this program is to prepare graduates who are able to:

1. Demonstrate an appropriate mastery of the knowledge, techniques, skills and modern tools related to mechanical engineering technology.
2. Apply current knowledge and adapt to emerging applications of mathematics, science, engineering and technology problems that require the application of principles and applied procedures or methodologies.
3. Conduct standard tests and measurements; conduct, analyze, and interpret experiments; and apply experimental results to improve processes.
4. Apply creativity in the design of systems, components or processes for broadly-defined engineering technology problems appropriate to program educational objectives.
5. Function effectively on teams.
6. Identify, analyze and solve broadly-defined engineering technology problems.
7. Demonstrate an understanding of the need for and an ability to engage in self-directed continuing professional development.
8. Apply written, oral, and graphical communication in both technical and non-technical environments; and identify and use appropriate technical literature.
9. Demonstrate knowledge of the impact of engineering technology solutions in a societal and global context.
10. Demonstrate a commitment to quality, timeliness, and continuous improvement.

11. Demonstrate appropriate written and verbal communication skills.
12. Evaluate the quality of multiple viewpoints, arguments, and evidence and distinguish between fact and opinion.
13. Exhibit social responsibility and examine the diverse cultures and value systems of our global community.

CORE REQUIREMENTS

Class #	Class Name	Credits
BS105	Introduction to Business	5
BS380	Project Management	4
CL131	MS Office Applications I	3
ED100	Engineering Drawings I	4
ED110	SolidWorks I	4
ED150	Dimensioning and Tolerancing	4
ED160	SolidWorks II	4
ED170	Design for Manufacturing	4
ED180	SolidWorks III	4
ED200	Engineering Drawings II	4
ED210	Creo I	4
ED220	Tool Design	4
ED230	Creo II	4
ED240	Product and Process Improvement	4
ED250	Creo III	4
ED260	Tolerance Stack-up and Analysis	2
EG270	Applied Statics and Strength of Materials	4
EG300	Introduction to Engineering Technology	2
EG320	Engineering Materials	4
EG340	Quality Standards and Principles	4
MET320	Manufacturing Processes	4
MET330	Electric Circuits Fundamentals	4
MET340	Experimental Methods for Engineering Technology	4
MET350	Fluid Power	4
MET360	Mechanical Tolerancing Analysis and GD&T	4
MET420	Mechanics	4
MET430	Machine Design	4
MET435	Finite Element Analysis	4
MET440	Digital Fabrication	5
MET450	Lean Manufacturing and Concurrent Engineering Design	4
MET460	Mechanical Design and Development	4
PD255	Career Capstone	1
	Students will select four credits from the following:	
MET480	Mechanical Engineering Technology Capstone	4
MET499	Mechanical Engineering Technology Internship	4
Total Core Minimum Requirement		**126**

GENERAL EDUCATION REQUIREMENTS

A student pursuing a bachelor's degree is required to earn a minimum of 54 credits from the general education courses listed below, demonstrating a solid grounding in the liberal arts. A minimum of six credits must be earned in each of the following disciplines: communications, humanities, natural science and mathematics, and social science.

Class #	Class Name	Credits
COMMUNICATIONS		
CM111	Speech Communications (required)	4
CM121	Composition (required)	4
CM200	Intercultural Communications	4
CM210	Creative Writing	4
CM220	Art of Persuasion	4
CM230	Mass Communication	4
CM320	Writing & Research	4
CM330	Technical Writing (required)	4
HUMANITIES		
HU100	Introduction to Humanities	4
HU121	File in Society	4
HU125	World Music	4
HU130	Spanish I	4
HU140	Ethics (required)	4
HU150	Introduction to Literature	4
HU200	Art in the Modern World	4
HU230	Spanish II	4
HU310	The Novel	4
HU315	World Literature	4
NATURAL SCIENCE & MATHEMATICS		
NS105	Biology	4
NS111	Environmental Issues	4
NS112	Topics in Mathematical Reasoning	4
NS116	College Algebra I (required)	4
NS121	Earth Science	4
NS126	Chemistry Today *	4
NS135	Microbiology	4
NS140	Anatomy & Physiology I	4
NS150	Anatomy & Physiology II	4
NS216	College Algebra II (required)	4
NS259	Pre-Calculus (required)	4
NS260	Calculus I (required)	4
NS261	Calculus II	4
NS266	Physics I** (required)	4
NS267	Physics II** (required)	4
NS305	Statistics I (required)	4
NS320	Introduction to Decision Systems	4
NS351	Statistics II	4
SOCIAL SCIENCE		
SS103	Global Citizenship (required)	2
SS116	Introduction to Psychology	4
SS123	History of American Music	4
SS130	Law in Society	4
SS140	Interpersonal Relations (required)	4
SS145	Introduction to Macroeconomics	4
SS200	Introduction to Microeconomics	4
SS205	Sociology	4
SS210	Developmental Psychology	4
SS230	Psychology of Personality	4
SS311	Human Behavior	4
SS331	International Economics	4
SS360	Abnormal Psychology	4

Total General Education Minimum Requirement	**54**
Total Program Minimum Requirement	**180**

Notes:

- Students may be required to complete Foundations of Mathematics I and/or II and Foundations of Writing I and/or II based upon competency exam scores.
- Students are required to complete 30% of the program at the 300/400 level.
- *Offered only at the Richfield, MN campus.
- **Offered only at campuses that offer the A.A.S. Architectural Drafting and Design, A.A.S. Engineering Drafting and Design, and B.S. Mechanical Engineering Technology programs.

Page 143: Under APPLIED STATISTICS AND STRENGTH OF MATERIALS add the following course descriptions.

EG300 Introduction to Engineering Technology 2 Credits

Prerequisite: NS266. An introduction to the field of engineering technology, the functions performed by engineering technologists, career paths and opportunities in the field, and initiation of a mentoring program.

EG320 Engineering Materials 4 Credits

Prerequisite or Concurrent: EG300. Introduction to engineering and construction materials including metals, polymers, ceramics and composites. Concepts include material structure, material properties, testing methods and material selection in design. Principles and methods of alloying and heat treatment of iron, steel and non-ferrous metals.

EG340 Quality Standards & Principles 4 Credits

Prerequisite or Concurrent: EG300. Emphasis on modern Total Quality Management philosophies, Statistical Process Control methods and tools for problem solving and ongoing process improvement. Topics will also include acceptance sampling procedures and standards, quality audits, economic aspects of quality decisions, basic concepts in reliability analysis, and the basics of ISO 9000.

Page 151: After CRANIOSACRAL/LYMPHATIC DRAINAGE add the following heading and course descriptions.

MECHANICAL ENGINEERING TECHNOLOGY

MET320 Manufacturing Processes 4 Credits

Prerequisite: EG320. This course covers the processes used to manufacture products made of metals, plastics and other materials. Processes include casting, bulk deformation, sheet-metal forming, machining, welding, extrusion, injection molding, blow molding, rotational molding, thermoforming, machining. Class will take field trips to various manufacturing companies and have labs in casting and welding.

MET330 Electric Circuits Fundamentals 4 Credits

Prerequisite: NS267. Teaches alternating current theory, waveform quantities and characteristics, including network analysis with reactive components. Proper use of test equipment and troubleshooting simple circuits.

MET340 Experimental Methods for Engineering Technology 4 Credits

Prerequisite: NS267. Introduction to various measurement techniques and measurement systems for engineering experiments. Lab will include operating instrumentation and data-acquisition systems.

MET350 Fluid Power 4 Credits

Prerequisite: MET340. Introduction to hydraulic and pneumatic systems. Includes the general concept of fluid power systems; an introduction to energy input, energy output, energy control, and systems auxiliary components; as well as the design and function of components.

MET360 Mechanical Tolerancing Analysis and GD & T 4 Credits

Prerequisite: EG340, ED150 or equivalent. Covers the theory of tolerance analysis and GD & T. Topics include measuring equipment, standards, traceability, uncertainty, risk analysis, geometric tolerances and tolerance stacking. Labs will include inspection of parts using the standard inspection equipment such as micrometers, indicators, surface plates, right-angle plates, precision parallels, gage blocks, and gage pins.

MET420 Mechanics 4 Credits

Prerequisite: EG270 or equivalent, EG320. Stress and strain analysis including torsion, combined stress, Mohr's circle, eccentric loading, columns, structural connections, pressure vessels.

MET430 Machine Design 4 Credits

Prerequisite: ED110 or ED210 or equivalent, MET420. Study of kinematics and stress analysis of various mechanical devices used in design. Devices include fasteners, bearings, springs, linkages, gear trains.

MET435 Finite Element Analysis 4 Credits

Prerequisite or Concurrent: MET430. This course is an introduction to finite element analysis with a focus on practical implementation on structural engineering problems. Finite element theory is discussed, including mesh generation, proper element density, interfacing and boundary conditions. Examples from various software packages will be introduced.

MET 440 Digital Fabrication 5 Credits

Prerequisite: MET320, MET330, MET360, Prerequisite or Concurrent: MET430. This course is an introduction to "personal digital fabrication" using a state of the art digital fabrication laboratory modeled after the FABLAB at MIT. Students will design products and use laser cutters, 3-D printers, vinyl cutters, ShopBot CNC routers, and desktop milling machines to fabricate and test their design projects.

MET 450 Lean Manufacturing and Concurrent Engineering Design 4 Credits
Prerequisite: MET320, MET330, MET360, Prerequisite or Concurrent: MET430. Current practices in lean manufacturing, concurrent engineering and design of experiments and what it means to the product designer. In the lab portion of class students will evaluate actual product designs and modify them using best practices learned in previous classes.

MET460 Mechanical Design and Development 4 Credits
Prerequisite or Concurrent: MET450. This is a project based senior mechanical design class taking the student through all phases of design, from evaluating customer needs and conceptual design to final drawings, testing and production implementation.

MET480 Mechanical Engineering Technology Capstone 4 Credits
Prerequisite: MET440. Prerequisite or Concurrent: MET460. In this course students complete individual projects integrating all of their coursework and culminating in employment portfolios and presentations showcasing their abilities.

MET499 Mechanical Engineering Technology Internship 4 Credits
Prerequisite: MET440. Prerequisite or Concurrent: MET460. This course must be taken in either of the last two quarters of the student's program. This course provides an opportunity for the student to experience mechanical engineering technology in an industry setting to gain practical experience in a non-classroom setting.

Page 154: Under INTRODUCTION TO PHYSICS add.
NS259 Pre-Calculus 4 Credits
Prerequisite: NS216. This course is an overview of algebra and trigonometry needed to succeed in Calculus. Topics include intervals, inequalities, operations on functions, inverse functions, graphing polynomial and rational functions, binomial theorem, exponential and logarithmic functions, trigonometric functions and formulas.

JUNE 12 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3, February 10, March 9, March 27, April 23, May 7, May 16, May 22and May 31 Addenda.

Page 25: Under PROFESSIONAL CERTIFICATION SCHOLARSHIP change Certified Professional Coder (CPC) to *Certified Professional Coder (CPC) Apprentice Status*

JUNE 1 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3, February 10, March 9, March 27, April 23, May 7, May 16, May 22, May 31 and June 1 Addenda.

Page 118 & 130: Under NOTES include:
Licensure is required to practice massage therapy in the states of Wisconsin, South Dakota, and North Dakota

MAY 31 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3, February 10, March 9, March 27, April 23, May 7, May 16 and May 22 Addenda.

March 9 Addendum: Under Peace Officer Scholarship after the last sentence add: Students will receive 35% off of books.

March 27 Addendum: Replace TIERED TUITION
Undergraduate courses (except nursing specific RN courses, see below)
Students attending **full-time** (between and 11 and 16 credits) will be charged a tuition rate of **$425 per credit.**
Students attending **part-time** (between 1 and 10 credits) will be charged a tuition rate of **$460 per credit.**
Per the Tuition Cap benefit in the course catalog, **all** credits **over 16** are **free of tuition** charges.
*Course Fees: Fees vary from $10 to $400 per course.
+Books and Supplies: For full-time students, costs for books and supplies vary from $200 to $1,000 per quarter.

Page 55:
- **Add Madison East to the list of campuses offering the Bachelor of Science Business Management with Music Business Emphasis.**
- **Remove Madison East from list of campuses offering the Associate in Applied Science Interactive Media and Graphic Design.**

Page 150: Under CONSUMER BEHAVIOR replace prerequisite with Prerequisite: BS105 or BS200 or MK101 or MK205.

Page 151: Under THE ETHICS AND BUSINESS OF MASSAGE replace prerequisite with Prerequisite: MS107 or MS115.

MAY 22 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3, February 10, March 9, March 27, April 23, May 7 and May 16 Addenda.

Page 10: Under ADMISSIONS REQUIREMENTS replace the first sentence with the following.
Globe University/Minnesota School of Business admits United States residents who have earned high school diplomas or the equivalents (GED or a degree from a postsecondary institution accredited by an accrediting agency recognized by the United States Department of

Education) to diploma, associate in applied science and bachelor's degree programs. International students seeking admission must meet the requirements on page 13 of the catalog to gain acceptance into diploma, associate in applied science and bachelor's degree programs.

Page 158: Under BASIC HEMATOLOGY replace prerequisite with Prerequisite: VT145. Prerequisite or Concurrent: VT154.

MAY 16 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3, February 10, March 9, March 27, April 23, and May 7 Addenda.

Page 151: Under MYOFASCIAL RELEASE replace prerequisite with Prerequisite: MS115. Prerequisite or Concurrent: HS150

MAY 7 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3, February 10, March 9, March 27 and April 23 Addenda.

Page 6: Under ACCREDITATIONS third paragraph add Appleton and Green Bay to the Globe University campuses accredited by AVMA.

Page 55:

- **Add Middleton (Madison West) to the list of campuses offering the Associates of Applied Science Veterinary Technology program.**
- **Add Minneapolis to the list of campuses offering the Bachelor of Science Forensic Accounting.**

After page 132 add the following program page.

DIPLOMA PROGRAM — 68 CREDIT HOURS
MEDICAL ASSISTANT — 1,030 CONTACT HOURS
60 WEEKS (5 QUARTERS) FULL-TIME

NOTICE: The college is no longer enrolling students in this program

OBJECTIVES

The objectives of the Medical Assistant diploma program are to prepare students to work as allied health care professionals serving the needs of physician employers in delivering quality health care services to a client population and to prepare students who are competent in cognitive (knowledge), psychomotor (skills) and affective (behavioral) learning behaviors for entry-level medical assistant positions.

The goal of this program is to prepare graduates who are able to:

1. Identify, demonstrate and continuously use OSHA principles, standard precautions and safety precautions.
2. Recognize emergency situations and respond appropriately with emergency care techniques.
3. Apply legal and ethical medical standards of practice.
4. Perform and analyze clinical procedures such as vitals, laboratory testing and other diagnostic and medical procedures and effectively chart all pertinent patient data.
5. Describe the human body including structure, function and basic pathologies.
6. Recognize, interpret and use medical terminology correctly.
7. Apply basic pharmacology, including dosage calculations, drug interactions and administration of medications.

PROGRAM REQUIREMENTS

Class #	Class Name	Credits
CL111	Introduction to Computer Literacy‡	3
KY100	Keyboarding I‡	3
MA100	Medical Terminology‡	4
MA110	Anatomy and Physiology‡	5
MA120	Health Care Law and Ethics‡	4
MA131	Introduction to Clinical Skills	3
MA149	Patient Care Sciences I	3
MA157	Patient Care Sciences II	3
MA161	Pharmacology	3
MA175	Medical Office Procedures I	4
MA212	Microbiology and Urinalysis	3
MA223	Hematology and Immunology	3
MA226	Radiography I	3
MA227	Radiography II	3
MA270	Medical Office Procedures II	3
MA285	CMA Review Seminar	3
MA297	Clinical Externship	8
PD255	Career Capstone‡	1
SS103	Global Citizenship‡	2
SS140	Interpersonal Relations‡	4
Total Program Minimum Credit Requirement		**68**

NOTES

- Students may be required to complete Foundations of Mathematics I and/or II and Foundations of Writing I and/or II based upon competency exam scores.
- ‡These courses are available in an online and residential format.
- U.S. Department of Education Gainful Employment Disclosures may be found on pages 218-239 of this catalog.

Page 227 add the following gainful employment disclosure:

Globe University Medical Assistant Diploma	
Tuition	$29,580
Fees	$923
Books	$1,726
Median Federal Loan Debt	$19,832
Median Private Loan Debt	$0
Median Institutional Loan Debt	$0
On-Time Completion Rate	55%
Job-Placement Rate	63%
Links to Occupational Profiles on O*Net	
SOC: 31-9092.00 Medical Assistants http://www.onetonline.org/link/summary/31-9092.00	
SOC: 31-9099.01 Speech-Language Pathology Assistants http://www.onetonline.org/link/summary/31-9099.01	
SOC: 31-9093.00 Medical Equipment Preparers http://www.onetonline.org/link/summary/31-9093.00	
SOC: 31-9093.01 Endoscopy Technicians http://www.onetonline.org/link/summary/31-9093.01	

Page 238 add the following gainful employment disclosure:

Minnesota School of Business Medical Assistant Diploma	
Tuition	$29,580
Fees	$923
Books	$1,726
Median Federal Loan Debt	$26,017
Median Private Loan Debt	$0
Median Institutional Loan Debt	$0
On-Time Completion Rate	21%
Job-Placement Rate	62%
Links to Occupational Profiles on O*Net	
SOC: 31-9092.00 Medical Assistants http://www.onetonline.org/link/summary/31-9092.00	
SOC: 31-9099.01 Speech-Language Pathology Assistants http://www.onetonline.org/link/summary/31-9099.01	
SOC: 31-9093.00 Medical Equipment Preparers http://www.onetonline.org/link/summary/31-9093.00	
SOC: 31-9093.01 Endoscopy Technicians http://www.onetonline.org/link/summary/31-9093.01	

APRIL 23 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3, February 10, March 9 and March 27 Addenda.

Page 23 Under HIGH SCHOOL ADVANTAGE add the following statement at the end of bullet point 7.

A student who attends a religious mission is allowed to start classes the first quarter following his/her return. Prior to leaving on the mission, the student must provide a verification letter from the religious institution indicating the start and end dates of the mission.

Page 25 Under BS Nursing change qualifying course to RN409.

Page 28: Under FEES second paragraph add Northwest Technical Institute to the list of schools with a waived application fee.

Page 28: Under GRADUATION REQUIREMENTS after the first sentence add Pursuant to statute 460.06(2) of Wisconsin ACT 355, Globe University massage therapy students enrolled at Wisconsin campuses are not eligible to be considered a graduate until they have taken and passed the Wisconsin State Law exam.

Page 89: Under NATURAL SCIENCE AND MATHEMATICS add

- **NS135 Microbiology 4**
- **NS140 Anatomy and Physiology I 4**
- **NS150 Anatomy and Physiology II 4**

Page 118 & 130: Under Objectives add after the last sentence of the second paragraph.

Pursuant to statute 460.06(2) of Wisconsin ACT 355, Globe University massage therapy students enrolled at Wisconsin campuses are not eligible to be considered a graduate until they have taken and passed the Wisconsin State Law exam.

Page 131: Replace Massage Therapy (North Dakota Licensure Option) with Massage Therapy (ND).

Page 232: Under A.A.S Medical Assistant replace Tuition with $39,150.

MARCH 27 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS

STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3, February 10 and March 9 Addenda.

Page 28: Under TUITION EFFECTIVE JULY 1, 2012 replace Undergraduate courses with the following:
Undergraduate courses
(except courses required in the Nursing, see below)

Tuition Rate: 1-10 credits are $460 per credit
11-16 credits are $425 per credit
*Course Fees: Fees vary from $10 to $400 per course.
+Books and Supplies: For full-time students, cost for books and supplies vary from $200 to $1,000 per quarter.

MARCH 9 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS
STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3, February 10 Addenda.

Pages 21 & 22:

- **Under Military Active Duty/Retired Scholarship change all references to spouse/dependents to spouse/domestic partner or dependents.**
- **Under Military Advantage Scholarship change all references to spouse/dependents to spouse/domestic partner or dependents.**
- **Under Military Service Scholarship change all references to spouse/dependents to spouse/domestic partner or dependents.**
- **Under Purple Heart Scholarship change all references to spouse/dependents to spouse/domestic partner or dependents.**

Page 24: After HIGH SCHOOL ADVANTAGE add the PEACE OFFICER SCHOLARSHIP
Globe University/Minnesota School of Business offers a scholarship to reward students for their commitment to serve their communities through work as peace officers. Recipients are eligible for the scholarship in an amount equal to the difference between the tuition rate and $300 per quarter-hour credit. The scholarship cannot be used in conjunction with or in addition to any other scholarship the institution offers. The scholarship is effective the date the application is completed and is not retroactive. The Peace Officer Scholarship supplements any additional grants and loan programs available to students.

Eligibility Guidelines

1) The applicant must present a POST (Peace Officer Standards and Training) Certificate.
2) The applicant must provide evidence of current employment in a peace officer occupation or evidence of retired status from a peace officer occupation.
3) The applicant must have passed the probationary period following POST Certification.
4) Award amounts are designated for tuition only and will be applied after the add/drop period.
5) The student must be enrolled in the Bachelor of Science Criminal Justice program.
6) Once enrolled, the student must maintain a minimum cumulative grade point average of 2.5 or will lose eligibility for the scholarship.

Students will be responsible for costs including books, supplies, and fees associated with the program or classes enrolled.

Page 54 Under Master's Degree Program change heading to Bachelor of Fine Arts**.**

Page 55 Remove Accounting Diploma from the list of programs offered.

Page 55: Remove Woodbury from offering the Associates of Applied Science Software Engineering Technology.

Page 69 Under Humanities remove Film and Society from required general education courses**.**

Page 151: Under SPORTS MASSAGE replace prerequisite with Prerequisite: MS214

FEBRUARY 10 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS
STUDENT CATALOG V. 34: Effective February 1, 2012

This addendum amends and/or incorporates the February 3 Addendum.

Page 55:

- **Add Shakopee to campuses offering the Bachelor of Science Degree Program Criminal Justice.**
- **Add Shakopee to campuses offering Associates of Applied Science Criminal Justice.**
- **Add Shakopee to campuses offering Associates of Applied Science Paralegal.**

Page 100: Replace page heading with Bachelor of Science in Nursing (BSN)

Page 149: Under BS Paralegal Internship replace prerequisite with Prerequisite: PD255

Page 151: Under HOT STONE MASSAGE/SPA TECHNIQUES replace prerequisite with Prerequisite: MS115

FEBRUARY 3 ADDENDUM TO GLOBE UNIVERSITY / MINNESOTA SCHOOL OF BUSINESS
STUDENT CATALOG V. 34: Effective February 1, 2012

Page 4: Under Winter Quarter 2013 replace Registration with Registration for Spring Quarter 2013

Page 6: Under ACCREDITATIONS add Globe University – Appleton **to ABHES approvals.**

Page 10: Under ADMISSION STANDARDS remove the paragraph immediately following the paragraph beginning with, "Writing."

Page 12: Under ASSESSMENT TESTING AND ACCUPLACER RESULTS replace sentence skills and arithmetic with the following:

Sentence Skills, a student must
-Place into college-level English composition, CM121, with an Accuplacer score of 87 or greater, or have completed an equivalent course
-Previous GEN graduates who have completed foundational requirements are recommended to successfully complete Composition in the first quarter of Nursing enrollment.
Arithmetic, a student must
--Place into college-level algebra, NS116, with an Accuplacer score of 65 or greater, or have completed an equivalent course
-Previous GEN graduates who have completed foundational requirements are recommended to successfully complete College Algebra in the first quarter of Nursing enrollment.

Page 13: Under TRANSPORTATION BUSINESS replace Class A+ License with Class A License**.**

Page 48: Under MASTER'S DEGREE PROGRAMS TRNASFER OF CREDIT AND WORK EXPERIENCE POLICY add MAT Certification will be accepted towards Muscle Activation Techniques Courses to the **second sentence.**

Page 55: Remove Madison East from offering the Associates of Applied Science Interactive Media and Graphic Design.

Page 94: Under CORE REQUIREMENTS replace elective pool statement with:
Students will select a minimum of 12 credits from the following courses or as approved by the dean of students and program chair:

Page 114: Under CORE REQUIREMENTS replace elective pool statement with:
Students will select a minimum of 6 credits from the following courses or as approved by the dean of students and program chair:

Page 120: Under CORE REQUIREMENTS add CL131 MS Office Professional I to the courses that are offered both online and residential.

Page 120: Under NOTES replace fourth bullet point with These courses are not offered at Wisconsin campuses.

Page 125: Under OBJECTIVES replace Class A+ License with Class A License.

Page 131: Under PROGRAM REQUIREMENTS add the following courses to not available online for MSB- Moorhead Massage Therapy students.
Kinesiology, Exercise Physiology, Medical Terminology, The ethics and Business of Massage, Anatomy and Physiology I, Anatomy and Physiology II

Page 144: Under KINESIOLOGY replace prerequisite with Prerequisite or Concurrent: MA110 or NS150

Page 146: Under HOSPITALITY EXTERNSHIP replace course description with:
Prerequisites: HI300, HI310, HI330, all core business courses. Prerequisite or concurrent: BS475.
Students synthesize business and hospitality training through application in hospitality industry environments. Under the direction and supervision of managers, students apply critical thinking skills including fact analysis, synthesis of information and articulation of concepts and information.

Page 150: Under PATHOLOGY FOR MASSAGE THERAPY replace prerequisite with Prerequisite or Concurrent: NS150

Page 151:

- **Under PREGNANCY/SPECIAL POPULATIONS MASSAGE replace prerequisite with** Prerequisite: MS115.
- **Under MYOFASCIAL RELEASE replace prerequisite with** Prerequisite: MS115.
- **Under DEEP TISSUE/TRIGGER POINT CLINIC replace prerequisite with** Prerequisite: MS214
- **Under ANATOMY AND PHYSIOLOGY FOR MASSAGE replace prerequisite with** Prerequisites: MA100, MS115. Prerequisite or Concurrent: NS150
- **Under INTRODUCTION TO THAI/ENERGY WORK replace prerequisite with** Prerequisites: HS150, MS214